**Addressing Student Success:**

**Exploring Technology-Enabled Advising**

**Local Event Evaluation Template**

You may use this template or parts of it to develop an evaluation for your local event. Be sure to modify the text in brackets to reflect on the event and your campus needs.

Date:

Name:

Email Address:

Event:

1. Today’s event was intended to provide an opportunity for participants to interact with each other, to share and to generate ideas about effective and innovative leadership models. Please tell us how you would rate the following

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Not at all satisfied | Somewhat unsatisfied | Somewhat satisfied | Very satisfied | Not applicable |
| Meeting format |  |  |  |  |  |
| Length of program |  |  |  |  |  |
| Time of Day |  |  |  |  |  |
| Content |  |  |  |  |  |
| Presentations  |  |  |  |  |  |
| Workshop materials |  |  |  |  |  |

1. For any of the items above that you rated less than "satisfied," please comment:
2. Of the topics and learning experiences that we covered today, which were most useful to you?
3. Briefly describe some ways that you might consider using [insert topic, tool, strategies or other content here] that we learned about today.
4. In what specific ways might [insert your unit’s name here] directly support your interests in the area of [insert topic areas] in the future?

Please suggest other topics in which you might be interested in the future:

Additional comments:

