**Registrar and Admissions Officers Meeting**

**Agenda – Thursday 10/14/2010 – 4:30pm-5:30pm**

1. **Introductions (All)**
	1. Please sign in
2. **Topic collection (All)**
	1. Suggestions
		1. **ERP Issues**
			1. Selection
			2. Implementation
			3. Maintenance (Tables/Structure/Releases/Etc)
			4. Security
		2. **Security/FERPA Administration**
		3. **Academic enhancement/Early Warning/Retention Systems**
		4. **CRM**
		5. **Electronic Admissions Applications**
			1. Remote Interviews
			2. Remote collection of essays
		6. **Electronic Distribution/Exchange of Transcripts**
		7. **Enhanced Academic Transcripts**
			1. Course Projects/papers
			2. Instructor vitas
			3. Co-curricular transcripts
			4. Course descriptions/Syllabi
			5. Grade context information
		8. **Reporting Issues**
			1. Security (roles/exceptions)
			2. Operational Reporting
			3. Institutional/Longitudinal Reporting
			4. BI (Business Intelligence)
		9. **Student Self Service (and Portals)**
			1. Registration and Contextual information
			2. Targeted notifications/messages
			3. HEOA compliance (ie Textbook information)
			4. Emergency contact information…
		10. **Identity Management**
			1. Administration
			2. Duplicate resolution
			3. Credential distribution
			4. 3rd party inquiry
		11. **So much other stuff……**
3. **Discussion and brief summary**
* **Kuali and community source**

Brief explanation by University of Southern California (USC) and Indiana University (IU) regarding the nature of community source software development and a quick status report about Kuali student. There have deployed R1 – Curriculum Management and will soon release an updated version which includes course remonstrance, workflow and it captures learning outcomes and assessment. Next phases will include Schedule of Classes, Registration, Demographic data, etc.

* **Seeking advice on a New Admissions systems for the Master’s Program**

The program is now tuition free….but now will be fees if from another country….

The group held a lengthy discussion about various components of an Admissions system and about the nature of requirements associated with the program. Discussed IU’s admission system for UG (general acceptance to institution – not specific program) and about direct admission models. Discussed aspects/components of an admissions system : aggregating credentials, imaging, workflow and automating the decision process directly to institutions’ student Information system.

We then discussed aspects of CRM and how these systems integrate into an SIS.

* **Transcripts and Electronic Distribution**

We discussed the transcript services at some length: Request collection system(s), electronic data exchange (SPEEDE and SML (PESC), trusted network models and certified/digitally signed PDFs. We did circle back a bit to how these could be sued within an Admissions system during credential aggregation. We did briefly discuss the vendor space for PDF transcripts – (Avow, ScriptSafe, Docufide, Credentials LLC, Student Clearinghouse, others….)

We also discussed the idea of **expanding the nature of the academic record** by including such things as:

 Course Descriptions, Grade Context, Course/Class projects/papers/ Instructor Vitaes, etc.

Technology enables this type of record keeping – but it does come with review and administrative overhead. Stanford U. has already begun to look at this type of scenario.

* **Co-curricular transcripts**

We briefly discussed the rise of interest in maintaining an official reviewed/juried history of student activities that could be aggregated and certified by the institution on behalf of the student. The issues are primarily with collection, certification, governance, and how to assemble and certify the credential.

* **Managing the selection of Student Information Systems (sis)**

We did briefly discuss the space for implementing a new SIS . An institution recently was notified by their SIS provider SONIS would discontinue support of their product in 2014 or 2015 (unsure of the year). We all mentioned the systems we used and briefly talked about Kuali Student as an alternative – but this did not seem viable in the time frame mentioned.

**Attendees (my best guess) :**

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