**Actionable Steps That You Can Take At Your Institution**

1. What can I contribute to this effort?
2. Is there an opportunity for savings? Where, and how much?
3. How do I get started?
4. Who can be a partner with me?
5. Who are the stakeholders?
6. What are the barriers?
7. How can I specifically help with each barrier?
8. What resources can help to get started? EDUCAUSE? Gartner?
9. List several strategies that you would employ
10. List several tactics that you would employ
11. What is your elevator speech?
12. What would you do first, and why?
13. Add your own items

Consider:

The role of governance

Institutional culture

Readiness

Risks

Communications

Sequencing

Sponsors and champions