# Campus Scenario 3

## Overview

An academic department wants to stage a public forum on “Inequality in the United States.” Four faculty panelists are invited to come to campus. One of the panelists is unable to attend in person, but is willing to participate via web conferencing software (e.g., WebEx). A large turnout is expected, so the forum will take place in a lecture hall. The forum will be moderated by a faculty member from the campus academic department. A video recording of the event is also desired.

The different groups involved in the project include (but are not limited to):

* the faculty member (moderator of the event).
* The staff member from the campus academic department (department logistical coordination).
* Facilities Management staff (panelist mics for room audio).
* IT staff (web conferencing and video recording).

Funds for the event are provided by the campus academic department.

## Scenario Instructions

For this scenario, you will need to identify yourself as one of the following:

* A faculty or staff member who works for the campus academic department.
* A staff member who works for Facilities Management.
* A staff member who works in central IT.

Using **your** definitions from the Definition Round earlier in this session, describe what **you expect** of the other groups involved in the project when the following words are used (feel free to write on the back of this sheet of paper):

* Sharing Calendars (e.g., the process of scheduling a meeting)
* Project Requirements (e.g., panelists will/will not present)
* End of Business (e.g., what time would someone have their work done?)
* Collaboration (e.g., how will the groups interact with each other?)

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