HyFlex Checklist

Any successful endeavor to include technology in a course should have the appropriate stakeholders involved in the planning and execution of the course. Here are some folks you should consider contacting before starting a HyFlex course:

- Accessibility Coordinator
- Subject Librarian
- Copyright/Fair Use Expert
- Course/Instructional Designer
- Technology support
  - Local
  - Central
- Department Chair
  - Support for development time is critical
- Human Subjects Research, IRB
  - If assessment will be shared outside regular course enhancement (e.g., journal submissions or conference presentations)

Technology used in the OSU HyFlex set-up included:

- Touchscreen tablet PC
- Wireless lapel microphone
- Adobe Connect (a web-conferencing tool)
- Poll Everywhere (live polling/backchannel)
- Poll Everywhere/Twitter (backchannel)
- Top Hat Monocle (live polling/backchannel) – piloting Spring 2013

Considerations whether you and/or your students are prepared for a HyFlex Model:

Qualities of instructors using this model should be comfortable with
- Multi-tasking (e.g., teaching, watching backchannel, addressing questions asked in class and from backchannel)
- Flexibility and open-mindedness
- Having a Plan B in case the technology fizzes

Qualities of students using this model should be comfortable with
- Taking responsibility of learning
- Not procrastinating learning material
- Knowing how you learn best

We would love to continue this dialog, feel free to contact us at:
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