To: <TSP Name, Owner Name>

From: IT Security, VPIT Office

Date:

RE: Remediation Action Plan for <department or assessment name>

IT Security appreciates your participation in the 2008 Campus IT Security Risk Assessment project using the ISAAC and Device Registration tools. By completing these assessments, you have satisfied the annual risk assessment requirement found in Texas Administrative Code, Chapter 202 (TAC202).

The attached spreadsheet is a customized action plan for your use in remediating any weaknesses identified in your 2008 assessment. It includes your ISAAC responses and the corresponding controls that require remediation, along with other general recommendations. You should address these issues at your earliest convenience and prior to your next assessment. The 2009 Risk Assessment process will begin in early summer.

For reference, see the attached ISAAC glossary, UPPS 04.01.09, and the Server Management Technical and Security Standards and Procedures document found at: [http://security.vpit.txstate.edu/awareness/best_practices/server/standards_procedures.html](http://security.vpit.txstate.edu/awareness/best_practices/server/standards_procedures.html)

Please return the attached spreadsheet to IT Security at itsecurity@txstate.edu by June 15th, documenting your responses. You may also contact us at 245-4225 if you have any questions about our recommended actions or how to implement them.

IT Security

[www.itsecurity.vpit.txstate.edu](http://www.itsecurity.vpit.txstate.edu)