Develop an InfoSec Training and Awareness Plan

You are tasked with developing an Information Technology Training and Awareness Plan. Before you begin developing a plan, you need to address the following:

Purpose:

<State the purpose of this document, and its target audience.>

Background Information:

<Briefly, provide information on the state of the information technology training and awareness in your organization, current training and awareness practices, the need for developing a program, and list the policies and compliance training requirements that your organization needs to meet.>

Stakeholders:

<list the stakeholders in your organization for whom you would:

- Solicit support
- Partner with
- Secure approval from
- Collaborate with
- Seek learning activities from/through
- Provide training for>

Process:

<Provide detailed information and use your creativity when thinking of developing training and awareness activities.>

- Phase I
  - <How will you conduct a needs assessment?>
  - <List current training and awareness activities and gaps.>
  - <List challenges.>
- Phase II
  <Address what activities you plan to implement.> <What are the resources needed to implement such activities?> <What is your targeted audience for the training and awareness activities?>
- Phase III
  <Establish a baseline to measure the effectiveness of the information technology/security training and awareness activities.>